



**COUNTY OF ZAVALA**  
**Michelle Bonilla, County Clerk**

200 E. Uvalde St, Ste 7  
Crystal City, Texas 78839

Office: (830) 374-2331

**One Time Credit/Debit Card Authorization Form**

I, (Name) \_\_\_\_\_ authorize Zavala County Clerk's  
Office to charge on my credit/debit card the following:

\_\_\_\_\_ (Name listed on Debit/Credit Card)

**Amount to be charged\*:** \$ \_\_\_\_\_ (convenience fee applies, see below)

Requested Document: \_\_\_\_\_ (Copy/Marriage License \$20, Birth \$23 or Death  
Certificate - \$20)

**Credit Card Information:**



**Credit Card:** (check one) Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_ (MM/YY)

**CVV2/Security Code:** \_\_\_\_\_ (3 digit number on the back of Visa, MasterCard and Discover, 4 digit number on front of Amex)

**Credit Card Billing Zip Code:** \_\_\_\_\_

This payment authorization is for the amount indicated above and convenience fee, and is valid for one-time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company, so long as the transaction corresponds to the terms indicated on this form. I understand that once my transaction is processed and a receipt is mailed to me, this authorization form will be destroyed.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*\*\*\*Please include a self-addressed stamped envelope for return of documents.\*\*\*\*\***

\*Transaction Convenience Fee Amount is 2.4%.

**Department Hours:** 8:00 am - 5:00 pm Monday through  
Friday Phone number for County Clerk: (830) 374-2331

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