



# ZAVALA COUNTY

Zavala County Indigent Healthcare Program  
200 E. Uvalde Street  
Suite 9  
Crystal City, Texas 78839  
www.co.zavala.tx.us  
Phone: 830-374-3810

This form is required to be completed.

## Zavala County Indigent Health Care Fraud Policy

### Definition

Fraud is the deliberate misrepresentation of some material fact for the purpose of acquiring benefits.

### Procedure

When the Zavala County Indigent Healthcare Program (ZCIHP) staff has reason to believe that fraud may have occurred, the following procedures shall be followed:

1. The ZCIHP staff shall investigate all cases of suspected fraud and shall collect and document evidence.
2. Upon a finding of fraud, the client shall be administratively ineligible from ZCIHP as follows:
  - First offense:** 24 months from the date fraud was discovered
  - Second offense:** 36 months from the date fraud was discovered
  - Third offense:** 24 months from the date fraud was discovered + 12 months per subsequent offense
3. The ZCIHP staff shall contact the client who is suspected of fraud by sending a certified letter informing the client of the withdrawal of eligibility and explaining the allegations. If the client disputes the allegations, the client will be allowed to submit applicable supporting documents/verifications for further consideration.
4. If the dispute remains unresolved, the ZCIHP staff shall schedule an administrative hearing to allow the client to defend himself by confronting any adverse witness and by presenting his own argument and evidence. The ZCIHP staff must disclose any evidence used to prove its case to the client so he has an opportunity to dispute it. The administrative hearing will be conducted by the Coordinator of the ZCIHP with the ZCIHP Eligibility Clerk or designee present. The administrative hearing shall be held at the offices of the ZCIHP during normal business hours. The client shall be given 30 days written notice of the date of the administrative hearing. The burden of proof lies with the ZCIHP. If the client does not appear at the administrative hearing, the ZCIHP Eligibility Clerk or designee may proceed with presentation of the ZCIHP's case only if proof of notice is present. The Coordinator of the ZCIHP must make a decision within ninety (90) days of the hearing.
5. The client shall have the right to appeal any unfavorable decision to the ZCIHP Appeal Authority.

### Consequence of Fraud

If, after due process, a person is found to have intentionally misrepresented information in order to receive benefits, that person:

- shall reimburse Zavala County for the cost of benefits the client was ineligible to receive;
- shall be administratively ineligible for ZCIHP benefits in accordance with ZCIHP Policies and Procedures; and
- may be subject to prosecution under the Texas Penal Code.

Signature

Date

FILED

The page to which this certificate is affixed is full, true and correct copy of the original on file and of record in my office.

ATTEST 03-20-17  
ORALIA G. TREVINO, County Clerk  
Zavala County, Texas  
By Amber Ceprian, Deputy

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Effective February, 2017

This 20 day of March, 2017  
at 1 o'clock P M  
ORALIA G. TREVINO  
County Clerk, Zavala County, Texas  
By Amber Ceprian, Deputy