

Honorable County
Joe Cruz
Commissioner, Pct. 1



Honorable County
Commissioner Jesse Gonzales,
Pct. 3

Honorable County
Raul Gomez
Commissioner Pct. 2

Honorable County
Commissioner Florencio "Flo"
Melendrez, Pct. 4

Honorable County Judge Cindy Martinez-Rivera

REGULAR MEETING

May 17th, 2023

Notice is hereby Given Pursuant to the requirement of Section 551.001 ET EQ., Texas Government Code that the Commissioner Court of Zavala County will meet in a Regular Session, Wednesday, May 17th, 2023 at 10:00 A.M. at the Commissioners' Courtroom Zavala County Courthouse located at 200 E. Uvalde Street, Crystal City, Texas.

THE COURT MET AT 10:00 A.M.

PRESENT:

Honorable County Judge Cindy Martinez-Rivera
Honorable County Commissioner Joe Cruz Pct. 1
Honorable County Commissioner Raul Gomez Pct. 2
Honorable County Commissioner Jesse Gonzales Pct. 3
Honorable County Commissioner Florencio "Flo" Melendrez Pct. 4

APPROVED BY C.C.
This 31st day of May, 2023
At 11:30 o'clock, A M
MICHELLE B. URRABAZO
County Clerk, Zavala County, Texas
By M. Urrabazo

OTHERS PRESENT:

Michelle B. Urrabazo, County Clerk; Carlos Pereda, County Auditor; Anselma Rocha; Sheriff Salinas; Elizabeth Tovar, County Treasurer; Will Bittick, IT; Janie Patching; Ruben Ramos; Matt Martinez and Nora Guerrero

1. ESTABLISH QUORUM:

The County Clerk Michelle B. Urrabazo called roll. A legal quorum was established with the County Judge and four County Commissioners present. (Pct.1, 2, 3 & 4)

2. WELCOME THE PUBLIC:

Judge Rivera presiding over the meeting welcomes everyone present.

3. PUBLIC COMMENTS:

There were no public comments for this meeting.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

4. CONSIDER APPROVING BILLS AND REQUISITIONS:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve bills and requisitions for Elizabeth Tovar to attend County Investment Academy; Susie Bermea to attend JPCA Conference; Craig Goodheart and Ted Wilson from District Attorney for training; Aracely Gonzalez reimbursement for meal and Jessica Acosta reimbursement for registration. Discussion- Commissioner Gonzales recommends to review the travel policy.
Motion carries. 5/0 vote

5. APPROVE PAYROLL TRANSFERS:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve payroll transfers.
Motion carries. 5/0 vote

6. CONSIDER APPROVAL OF DEPARTMENTAL REPORTS:

- A. Commissioner Joe Cruz, Pct. 1 and 1A gave his April monthly report the distribution of commodities; picked up branches; maintained La Mota Park and Plaza.
- B. Commissioner Raul Gomez, Pct. 2 gave his April monthly report the distribution of commodities; picked up trash at the Campestre, Wagner Road and Utility Department; cleaned the shop and Road Department warehouse; Met with Mr. Gonzalez from San Antonio Food Bank; attended

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Emergency Management meeting; Mr. Vera the Veteran Service started using the County Road Department; met at the county yard with county employees Pct. 2 and Pct. 3 along with Sheriff department bagged sand bags donated by J&J and Jessica traveled to Uvalde to attend the home improvement program.

- C. Commissioner Jesse Gonzales, Pct. 3 gave his April monthly report for the distribution of commodities; picked up branches and trash in Chula Vista and River Spur; yard maintenance at Popeye Lake Park and Bike & Hike trail; cleaned warehouse; assisted the Sheriff with removing cars with front loader; fill up sand bags to distribute to local residents and fill up loader, backhoe with fuel and assigned personnel on call, in case an emergency came up.
- D. Commissioner Florencio Melendrez, Pct. 4 gave his April monthly report for the distribution of commodities; picked up branches, cut grass at Little League field, baseball field and Bermea Park and repaired streets.
- E. Constable John Simpson, Pct. 1 did not submit his report.
- F. Constable Joe Flores, Pct. 2 did not submit his monthly report.
- G. Constable Luis E. Hinojosa, Pct. 3 did not submit his monthly report.
- H. Constable Jesse Hernandez, Pct. 4 did not submit his monthly report.
- I. Utility Department, Anselma Rocha submitted her April monthly report for the Utility Revenue \$25,955.18 and Landfill Revenue \$6,770.00.
- J. County Treasurer, Elizabeth Tovar submitted her April monthly report for the total operating balance; Other Funds; Investments and compensation time earned report.
- K. District Clerk, Rachel Ramirez submitted her April monthly report for the total gees collected \$10,903.89
- L. Sheriff, Eusevio Salinas submitted his April activity monthly report.
- M. AgriLife Extension Office, Leslie Dominguez submitted her April activity monthly report.
- N. Nutrition Center, Janie Patching submitted her April report for the Middle Rio Grande \$7,904.43 and Title X \$1,991.25.

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve departmental reports submitted by each department. Discussion- Commissioner Gonzales requesting for Judge Rivera to give a report
Motion carries. 5/0 vote

7. DISCUSSION AND ACTION PURCHASING TWO SIGNS IN FRONT OF THE COURTHOUSE MAIN ENTRY TO DIRECT THE OUT OF TOWN CUSTOMERS TO THE DRIVER LICENSE OFFICE:

Judge Rivera stated that Ashley from the Driver license office said they will not move forward with this.

No action taken for this agenda item.

8. DISCUSSION AND ACTION TO ACCEPT BID FOR BITTICK IT SERVICES IN THE AMOUNT OF \$25,356.00 FOR REWIRING OF BUILDING AND INSTALLATION OF SERVER ON 542 E. MAIN ST. IN EAGLE PASS, TX FOR THE OPERATION LONESTAR GRANT #4671401 AT NO COST TO THE COUNTY OF ZAVALA:

Ruben Ramos addressed the court they received two bids. He recommends the bid from Bittick IT Services in the amount of \$25,356.00.

Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve the bid for Bittick IT Services in the amount of \$25,356.00 for rewiring of

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building and installation of server on 542 E. Main St. in Eagle Pass, TX for the Operation Lonestar Grant #4671401 at no cost to the County of Zavala.
Motion carries. 5/0 vote

9. **DISCUSSION AND ACTION APPROVAL OF FEES FOR THE USE OF COUNTY RECREATIONAL FACILITIES AND UTILITIES, COLLECTION OF FEES TO BE SUBMITTED TO THE COUNTY TREASURER:**

Commissioner Gonzales suggested to set fees for the Pavilion at Popeye Lake Park for \$100.00 with use of utilities and add extra trash cans include deposit of \$50.00. Motion made by Commissioner Gonzales Second by Commissioner Melendrez to set the fee for Pavilion at Popeye Lake Park at \$100.00 with use of utilities and add extra trash cans and include deposit of \$50.00.
Motion carries. 5/0 vote

10. **DISCUSSION AND ACTION ON ROOF AND BUILDING REPAIR TO THE ZAVALA COUNTY ANNEX BUILDING DUE TO WATER DAMAGE:**

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve to advertise for roof and building repair to the Zavala County Annex Building due to water damage.
Motion carries. 5/0 vote

11. **DISCUSSION AND ACTION ON ROOF AND BUILDING REPAIR TO THE CAMINO REAL BUILDING DUE TO WATER DAMAGE:**

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve to advertise for roof and building repair to Camino Real building due to water damage.
Motion carries. 5/0 vote

12. **DISCUSSION AND ACTION OF ROOF AND BUILDING REPAIR TO THE TEXAS WORKFORCE COMMISSION BUILDING TO WATER DAMAGE:**

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve to advertise the roof and building repair to the Texas Workforce Commissioner Building to water damage.
Motion carries. 5/0 vote

13. **CONSIDER RESERVING THE POPEYE LAK PARK FOR 1ST ANNUAL FATHER'S DAY CAR SHOW ON JUNE 17, 2023 FROM 9:00AM TO 3:00PM:**

Commissioner Gonzales stated Mr. Belmarez will be hosting a car show at the Popeye Lake Park and will be need to pay the fees.
Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve reserving the Popeye Lake Park for 1st annual Father's Day car show on June 17, 2023 from 9:00am to 3:00pm and to charge the fees.
Motion carries. 5/0 vote

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14. CONSIDER AND APPROVE AWARDING BIDS FOR DURABROOK TABLETS TO BE PURCHASED UNDER GRANT#3765904 LAW ENFORCEMENT EQUIPMENT:

Will Bittick, IT recommends the bid lowest bid from N+1 Technologies in the amount of \$58,649.40.

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve the bid from N+1 Technologies in the amount \$58,649.40 per Will Bittick, IT recommendation.

Motion carries. 5/0 vote

15. CONSIDER AND APPROVE ELECTION SECURITY UPDATE FOR ZAVALA COUNTY CLERK'S OFFICE:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve election security update for Zavala County Clerk's office.

Motion carries. 5/0 vote

16. CONSIDER AND APPROVE 24HR SUPPORT FOR ZAVALA COUNTY JAIL MANAGEMENT SYSTEM:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to TABLE this agenda item.

Motion carries. 5/0 vote

17. CONSIDER AND APPROVE LIFTING BURN BAN FOR ZAVALA COUNTY:

Motion made by Commissioner Melendrez Second by Commissioner Cruz to approve lifting burn ban for Zavala County.

Motion carries. 5/0 vote

18. CONSIDER AND APPROVE RETROACTIVE REPAIRS PAYMENT TO SOLANSKY WELDING AND PUMP INC. TO POST OFFICE CENTRAL UNIT:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve retroactive repairs payment to Solansky Welding and Pump Inc. to Post Office central unit.

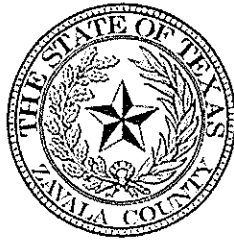
Motion carries. 5/0 vote

19. CONSIDER AND APPROVE AUTHORIZING COUNTY JUDGE RIVERA TO ADVISE TXDOT OF UPDATED ROAD REPAIR SPECIFICATION TO INCLUDE 20' WIDE COURSE SURFACE TREATMENT WITH A MINIMUM OF 4" CALICHE AND 2" WODE 2 COURSE SURFACE TREATMENT WITH A MINIMUM OF 4" CALICHE AND 2" ASPHALT-6,000 IF, AND THE CLEAN-OUT OF DRAINAGE DITCHES ON OLD UVALDE HIGHWAY USING COUNTY FORCES AND EXECUTE CORRESPONDING TXDOT PROJECT LIST AND CERTIFICATION:

Motion made by Commissioner Melendrez Second by Commissioner Cruz to approve authorizing County Judge Rivera to advise TXDOT of updated road repair.

Motion carries. 5/0 vote

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20. CONSIDER AND APPROVE EXTENDING AND AMENDING CONTRACT WITH FISHER HECK ARCHITECTS UNDER THE NEW COURTHOUSE:

Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve extending and amending contract with Fisher Heck architects under the courthouse and authorize Judge Rivera to sign contract.

Motion carries. 5/0 vote

21. CONSIDER AND APPROVE TERMINATING CONTRACT WITH DUNAWAY & ASSOCIATES CIVIL ENGINEERS AND LANDSCAPING FOR NEW COURTHOUSE:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve terminating contract with Dunaway & Associates civil engineers and landscaping for new courthouse.

Motion carries. 5/0 vote

22. CONSIDER AND APPROVE REQUESTING BIDS FOR PURCHASING CALICHE FOR TXDOT GRANT PROJECT:

Motion made by Commissioner Melendrez Second by Commissioner Cruz to approve requesting bids for purchasing caliche for TXDOT grant project.

Motion carries. 5/0 vote

23. CONSIDER AND APPROVE REQUESTING BIDS FOR PURCHASING HAULING CALICHE FOR TXDOT GRANT PROJECT:

Motion made by Commissioner Melendrez Second by Commissioner Cruz to approve requesting bids for purchasing hauling caliche for TXDOT grant project.

Motion carries. 5/0 vote

24. DISCUSSION AND POSSIBLE ACTION REQUESTING A BUDGET INCREASE FOR THE VETERAN'S COUNTY SERVICE OFFICE:

Mr. Vera submitted a list of supplies he will need for the office.

Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve a budget increase for Veteran's County service office in the amount of \$5,500.00.

Motion carries. 5/0 vote

25. CONSIDER AND APPROVE BUDGET AMENDMENT FOR VETERAN'S COUNTY SERVICE OFFICE:

Motion made by Commissioner Melendrez Second by Commissioners Cruz to approve budget amendment for Veterans County service office.

Motion carries. 5/0 vote

26. CONSIDER FOR APPROVAL COMMISSIONERS COURT MINUTES, TO WIT:

a. March 22, 2023-Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve the minutes for March 22, 2023.

Motion carries. 5/0 vote

b. March 28, 2023-Motion made by Commissioner Gomez Second by Commissioner Melendrez to approve the minutes for March 28, 2023.

Commissioner Cruz and Commissioner Gonzales abstained.

Motion carries. 3/0 vote

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- c. March 31, 2023-Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve the minutes for March 31, 2023. Judge Rivera abstained.
Motion carries. 4/0 vote
- d. April 5, 2023-Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve the minutes for April 5, 2023.
Motion carries. 5/0 vote
- e. April 19, 2023-Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve the minutes for April 19, 2023.
Motion carries. 5/0 vote
- f. April 24, 2023-Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve the minutes for April 24, 2023. Judge Rivera abstained.
Motion carries. 5/0 vote
- g. April 25, 2023-Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve the minutes for April 25, 2023.
Motion carries. 5/0 vote

27. COMMISSIONER REQUEST FOR FUTURE AGENDA ITEMS:

Advertise for roof repair for JP4 office
Judge Rivera report
Driver License office roof

28. ADJOURN

Motion made by Commissioner Gonzales Second by Commissioner Gomez to adjourn the Regular Meeting
Motion carries. 5/0 vote
There being no further business before the Court, Judge Rivera adjourned the Regular Commissioners Court for May 17th, 2023 at 11:52 A.M.

If during the course of meeting, discussing of any item on this Agenda be held to a closed meeting, the Court will conduct a closed meeting in accordance with the Texas Open Meeting Act, Government Code, Chapter 551, Subchapter D and E, including consultation with counsel under section 551.071 and certain personnel matter under section 551.074. Before any closed meeting convened, the presiding officer will publicly identify the Section or Sections of the Act authorizing the closed meeting. All final votes, action, or decisions to be taken in open meeting.

Duly approved by vote of the Zavala County Commissioner's Court sitting in session in the county seat of Zavala County, Texas, on this 31st day of May, 2023.

PASSED AND APPROVED on this 31st day of May, 2023.


Hon. Cindy Martinez-Rivera, County Judge

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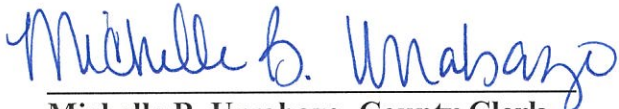
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Attest:


Michelle B. Urrabazo, County Clerk

